

THE METER SHOP, INC

RMA Request Form

(Please attach copy along with instrument when shipped)

Company Name: _____

Contact Name: _____

Phone Number: _____

Bill-To Address: _____

Ship-To Address: _____

P.O. Number: _____

Payment Terms: NET _____

Accounts Payable Contact: _____

Accounts Payable Phone#: _____

Accounts Payable Email: _____

If we need authorization to repair or have questions about these instruments, who should we contact? If the same as above, write "same".

Name: _____

Phone: _____

Email: _____

Item #	Manufacturer	Model/Description	Services		Serial # If Available	Comments	Including Test Leads/ Power Cord (Y/N)
			Repr. ()	Cal. ()			
1							
2							
3							
4							
5							
6							

Ship All Units to: The Meter Shop, Inc 6934 Signat Dr. Houston, TX 77041., Attn: Repair Dept.

Standard turnaround time for calibration is 5-10 business days. Expedite calibration is available for an *extra* fee. Please call 713-957-8586, fax us at 713-957-8587 or email support@metershop.com for more information.